

Southern Colorado RETAC, Inc.

Meeting Minutes

January 21, 2016

SECRETAC subcommittees were held.

The SECRETAC business meeting was called to order at 9:37 by Chair Tom Anderson and a quorum was confirmed.

Meeting Attendance:

Members:

Custer County:

Chuck Ippolito - Excused
Christe Coleman - Absent
Beth Archuleta - Excused

Fremont County:

Tom Anderson
Nancy Bartkowiak
Tonya Hecox

Huerfano County:

Sherry Mann
Sherry Gomez - Excused
Malea Schmidt

Las Animas County:

Dan Moynihan - Absent
Kim Chavez
Deb Moynihan - Absent

Pueblo County:

Vic Janoski
Dave Hiltbrunn
Kevin Weber

Alternate Members Present:

Sherri Bacharack
Dan Bates
David Wilson

Visitors:

Robert Hudgens
J.C. Taylor
D.J. Head
Jill Filer

SECRETAC Coordinator:

Brandon Chambers

The minutes for the November 19, 2015 meeting were presented. Corrections to the minutes were made. Kevin Weber made a motion to approve the minutes as amended. Vic Janoski seconded and motion passed unopposed.

Tonya Hecox presented the November 2015 financial statements. Sherry Mann made a motion to approve financial statements. Vic Janoski seconded and motion passed unopposed.

Tonya Hecox presented the December 2015 financial statements. Nancy Bartkowiak made a motion to approve financial statements. Sherry Mann seconded and motion passed unopposed.

Tonya Hecox presented the 2014-2015 completed 990. The 990 was passed around for review.

After a brief discussion about needing another check signer, Sherry Mann was appointed to join Tom Anderson, Tonya Hecox and Dave Hiltbrunn and signers on the Wells Fargo accounts.

COMMITTEE REPORTS:

Budget & Finance:

Tonya Hecox reported on the bills for November & December 2015, nothing outside of usual monthly bills. Tonya Hecox made a motion to pay the monthly bills, seconded by Sherry Mann and the motion passed unopposed.

County Funding:

Custer County presented receipts totaling \$7,296.74. One of the line items was meals after review it was determined that \$157.02 needed to be removed due to food, leaving a new receipt total of \$7,139.72 with a balance of \$12,227.61. Sherry Mann made a motion to accept the receipts, seconded by Vic Janoski and the motion passed unopposed.

Huerfano County presented receipts totaling \$13,105.20, with a balance of \$5,013.58. Vic Janoski made a motion to accept the receipts, seconded by Kevin Weber and the motion passed unopposed. Huerfano County abstained.

Pueblo County presented receipts totaling \$7,104.26 with a balance of \$9,246.16. Sherry Manna made a motion to accept the receipts, seconded by Nancy Bartkowiak and the motion passed unopposed. Pueblo County abstained.

Went over remaining balances per county and reminder we need end of year receipts by July 1, 2016 to close out the year.

Data Collection:

Current Sub-Committee chair position opening, Vic Janoski was appointed the Data Collection Chair and Sherri Bacharack. Provided information on current data submission and outlined the county agencies that have not submitted any data. This is a requirement to apply for a CDPHE funding grant.

Discussed the current status of the CDPHE Data task force and the current historic information, the data task force group is working to complete this project January 2017. This will bring us up to NEMSIS 3.4.0 and big increase in submitted data points. We still don't know if the data will be better, but it will be different.

Education & Training Committee:

Sue Richardson the Manager of the EMS institution of Penrose St. Frances, presented information on a mini-conference at the Abbey on April 23rd and August 27th. This will be an all day event for EMS to get 6 CEU's and is a trial program to get CEU's out to the rural areas. They are asking for feedback on if this would be beneficial to include topics and dates. After a lengthy discussion and feedback provided it was agreed that this is a great idea and if anyone has ideas feel free to contact Sue Richardson.

Dave Hiltbrunn reported back about the Children Symposium for February 10 & 11, 2016 at Pueblo Community College. Everything is set and the available slots of 150 participants filled in a matter of a couple months. SCRETAC will be providing a matching 50% of the tuition up to \$7,500. Lunches have been worked out; Flight for Life will provide lunch on one of the days, not sure about the other day.

Wilz trauma conference is scheduled for February 27, 2016. Pueblo Community College will host it again. It will offer 24 hours of training.

January 30th is the chest pain symposium at Parkview Hospital.

EMT Class is starting February 3rd at St. Mary Corwin, hybrid class and run on Saturdays. TSJC will be having an EMT Class this semester.

COORDINATOR REPORT:

- **Consolidated Grant Updates**

2015-2016 SCRETAC Consolidated Grant is underway, currently working down a list of agencies that will be funded everything seems to be moving slowly forward. Went over the discussion at SEMTAC about possible looking and capping the funding of Consolidated Grant, but it will remain unchanged.

The 2016-2015 Grant opened on December 15, 2015 and will close on February 15, 2016. Make sure your agency profiles are up to date and your agency submission. 2016-2017 Consolidated Grants are being prepared with Plains to Peak doing the monitor grant and San Luis Valley doing the loading and patient

transport equipment. March is the deadline for the RMD Grant and additional funding for the RETAC's. I will be preparing a list for the reviewers of the grants during the March meeting.

- **Plains to Peak Protocols Project**

As everyone is aware we have been working with Plains to Peak RETAC for consolidated Protocol project. Dr. Kevin Weber's protocols have been utilized in both Southern and Southeastern Colorado RETAC's we are working with the Plains to Peak RETAC to develop a phone application for the protocol. We have been divided up into different groups and going over different protocols.

- **Functional Exercise February 10, 2016**

Jill Filer the Functional Exercise planned for February 10, 2016.

- **SECRETAC Vehicle**

Sold for \$1,350.00 and needs to remove from our books.

- **Dates to Remember**

February 9, 2016 EMS Day at the Capitol

February 15, 2016 Provider grants close

February 24 or 25, 2015 Financial waiver review.

March 10, 2016 SECRETAC Protocol review 11:00 Pueblo West Station 3.

March 17, 2016 SECRETAC grant reviews.

March 31, 2016 RMD Grants are due.

April 13, 2016 System Improvement and RMD grants are reviewed.

May 12-13 provider grant reviewed by SEMTAC

- **Narcan Project**

Tom Anderson brought up an idea to consider a regional project. Dr. Paul Numsen has already done the leg work on this project and Fremont County is on board. This project will work to getting intra nasal Narcan kits to all law enforcement officers. The kits will cost around \$37.00 per kit with a two year expiration timeline. This would be a one-time funding of the project and law enforcement agencies agreeing to be part of this would have to agree to restock when utilized or expired. It was agreed to put this on the next meeting agenda and for everyone to bring back information about agencies interested and numbers.

- **Community Paramedic Bill**

Tom Anderson brought forward the sample of the Community Paramedic bill and we will send it to the SECRETAC members.

ROUND TABLE REPORTS:

Dave Hiltburnn St. Mary Corwin has been working with the stepping-on program for a while with SRDA. They are working on a magnet program that can be placed with

residents in the community. This would be handed out by EMS agencies. They are looking for a funding source of \$500 to place this throughout the community. After a lengthy discussion it was agreed this will be tabled until further notice.

Kevin Weber at the EMPAC every three years they review Chapter 2 Rules if you have any changes plus let us know. Reminder we need to start planning RMD / EMS meeting with a date in April.

Rob Hudgens also there was another bill going forward is putting the EMR under Colorado Department of Health.

GENERAL BUSINESS & OPEN FORUM:

Nancy Bartkowiak made a motion to adjourn at 11:37, Malea Schmidt seconded and the motion passed unopposed. Next meeting is scheduled for March 17, 2016, with grant hearings to follow at 1:00 p.m.

Respectfully submitted,

Brandon Chambers