

# **Southern Colorado RETAC, Inc.**

## **Meeting Minutes**

### **June 16, 2016**

SECRETAC subcommittees were held.

The SECRETAC business meeting was called to order at 9:37 by Chair Tom Anderson and a quorum was confirmed.

#### **Meeting Attendance:**

##### **Members:**

##### **Custer County:**

Chuck Ippolito  
Cindy Howard - Excused  
Beth Archuleta - Absent

##### **Fremont County:**

Tom Anderson  
Nancy Bartkowiak  
Tonya Hecox

##### **Huerfano County:**

Sherry Mann  
Sherry Gomez  
Malea Schmidt - Absent

##### **Las Animas County:**

Dan Moynihan - Absent  
Kim Chavez  
Sherri Bacharach

##### **Pueblo County:**

Vic Janoski  
Dave Hiltbrunn  
Kevin Weber

##### **Alternate Members Present:**

##### **Visitors:**

D.J. Head  
Jill Filer  
Mike Hood

##### **SECRETAC Coordinator:**

Brandon Chambers

The minutes for the June 16, 2016 meeting were presented. Vic Janoski made a motion to approve the minutes as amended. Chuck Ippolito seconded and motion passed unopposed.

Tonya Hecox presented the March 2016 financial statements. Nancy Bartkowiak made a motion to approve financial statements. Sherry Mann seconded and motion passed unopposed.

Tonya Hecox presented the April 2016 financial statements. Kevin Weber made a motion to approve financial statements. Sherry Gomez seconded and motion passed unopposed.

Tonya Hecox presented the May 2016 financial statements. Sherri Bacharach made a motion to approve financial statements. Sherry Gomez seconded and motion passed unopposed.

### **COMMITTEE REPORTS:**

#### **Budget & Finance:**

Chuck Ippolito reported on the bills for March, April & May 2016, nothing outside of usual monthly bills. Chuck Ippolito made a motion to pay the monthly bills, seconded by Vic Janoski and the motion passed unopposed.

#### **County Funding:**

Pueblo County presented their FY2016 receipts for \$6,498.63, after a lengthily discussion Chuck Ippolito made a motion to accept as presented, seconded by Tonya Hecox and the motion passed unopposed. Pueblo County abstained.

Pueblo County presented letter requesting a rollover \$2,747.53. Chuck Ippolito made a motion to accept the letter, seconded by Tonya Hecox and the motion passed unopposed. Pueblo County abstained.

Pueblo County presented FY2017 County Plan & Contract. After a brief discussion about the budget rollover, it was asked to have Pueblo County revise the Budget with the rollover of \$2,747.53. Tonya Hecox made a motion to accept the County Plan & Contract, seconded by Chuck Ippolito and the motion passed unopposed. Pueblo County abstained.

Huerfano County presented their FY2016 receipts for \$18,309.64. Tonya Hecox made a motion to accept as presented, seconded by Chuck Ippolito and the motion passed unopposed. Huerfano County abstained.

Custer County presented letter requesting a reallocation of \$1,600.00 from Education to Equipment. Tonya Hecox made a motion to accept the letter, seconded by Nancy Bartkowiak and the motion passed unopposed. Pueblo County abstained.

Reminder that your county plan, budget and contract is due for the July meeting.

**Data Collection:**

Discussed the current status of the CDPHE Data task force and the current historic information, the data task force group is working to complete this project January 2017. At this point it appears the date for the new rollout has been pushed back due to personnel issue hopefully we will know more at tomorrow's meeting.

**Education & Training Committee:**

Dave Hiltbrunn presented the PHTLS Instructor and provider class has been completed. PEPP & PALS instructor class had been completed. We have an ACLS class coming in the future.

**COORDINATOR REPORT:**

- **Consolidated Grant Updates**  
2015-2016 SCRETAC Consolidated Grant is moving forward we received \$66,000 of rollover funds. Those funds have been spent and we are on the final stages of the grant.
- **Plains to Peak Protocols Project**  
As everyone is aware we have been working with Plains to Peak RETAC for consolidated Protocol project. Dr. Kevin Weber's protocols have been utilized in both Southern and Southeastern Colorado RETAC's we are working with the Plains to Peak RETAC to develop a phone application for the protocol. We have been divided up into different groups and going over different protocols.
- **Narcan Project**  
The Narcan program is completed with Pueblo, Fremont and Huerfano County providing numbers of 250 doses of Nacan all has been delivered and education is being completed at the County Level. This program is completed at the SCRETAC level.
- **RMD Letter**  
Letter of support for the Regional Medical Director program was presented to the board. Tonya Hecox made a motion to send the letter to SEMTAC and Public Policy and Finance on behalf of Southern Colorado RETAC, Inc, seconded by Vic Janoski and the motion passed unopposed.
- **FY2017 CDPHE County Contract**  
Brief discussion about the CDPHE County Contracts for fiscal year 2017. Chuck Ippolito made a motion to accept Contract as presented, seconded by Vic Janoski and the motion passed unopposed.

- **FY2017 Budget**

The FY2017 was presented and line item went over about any changes. This budget includes the additional \$20,000 designated for RETAC administrative costs. Tonya Hecox made a motion to approve the FY2017 Budget as presented, Nancy Bartkowiak seconded and motion passed unopposed.

### **ROUND TABLE REPORTS:**

Sherry Mann Huerfano County has the 2<sup>nd</sup> annual Sonic Boom starts tonight, hopefully everything runs smooth, but they have requested less resources this year compared to last year.

Sherry Gomez Spanish Peaks Regional Health Center current CEO's last day will be July 1, 2016 we hope to have a new one in place by that point. Spanish Peaks Regional Health Center has completed their Trauma survey with a couple issues; they have been resolved with a plan of correction.

Sherri Bacharach Mount San Rafael Hospital has completed the trauma review. Only had one meet with reservation and working on the plan of corrections.

Vic Janoski: Parkview Completed PHTLS instructor courses and Cami is an AHA ACLS/Pals Course Coordinator. Safety Jam between both hospitals distributed 1000 helmets by 11:30.

Chuck Ippolito Custer County hosted the Bee Stock Festival this past weekend. Custer County had available two crews with a third on call. They did not have any festival related issues.

DJ Head Flight for Life it's our busy time of the year, if you need anything please let me know.

Jill Filer Present information about the Public health reorganization. Also was information with Blue Cell training on Ebola on June 28, 2016, Please RSVP. Also present information about the Healthcare Coalition and Medical Reserve Group.

Kevin Weber informed the group about Dr. Art Kanowitz resigning from the state as the EMS Medical Director. He will be missed.

Nancy Bartkowiak St. Thomas More has the Trauma Survey July 27<sup>th</sup>. There is a stepping on instructor and Tia Chi courses scheduled if you're interested. The training at the Abbey went well with 44 participants.

Michael Hood Colorado Care Connect just stopped by to see if anything we can do for you.

**GENERAL BUSINESS & OPEN FORUM:**

Sherry Mann made a motion to adjourn at 10:37, Sherri Bacharak seconded and the motion passed unopposed. Next meeting is scheduled for July 21, 2016.

Respectfully submitted,

Brandon Chambers