

# **Southern Colorado RETAC, Inc.**

## **Meeting Minutes**

### **January 15, 2019**

SECRETAC subcommittees were held.

The SECRETAC business meeting was called to order at 9:35 by Chair Tom Anderson and a quorum was confirmed. Roundtable introductions

#### **Meeting Attendance:**

##### **Members:**

##### **Custer County:**

Beth Archuleta - Phone  
Elisa Magnuson - Phone  
Dave Tonsing - Absent

##### **Fremont County:**

Tom Anderson  
Nancy Bartkowiak  
Tonya Hecox

##### **Huerfano County:**

Darrick Garcia - Absent  
Darla Santistevan  
Malea Schmidt

##### **Las Animas County:**

Dan Moynihan - Excused  
Kim Chavez - Excused  
Sherri Bacharach

##### **Pueblo County:**

Vic Janoski  
Dave Hiltbrunn - Resigned  
Kevin Weber

##### **Alternate Members Present:**

Mike Archuleta

##### **Visitors:**

Donna Perry  
Ronald Sasaoka  
Joshua Johnson  
Francie Anderson  
Traci Coulson  
Barbara Fisk (Phone)

##### **SECRETAC Coordinator:**

Brandon Chambers

The minutes for the November 20, 2018 meeting were presented. Nancy Bartkowiak made a motion to approve the minutes as presented. Mike Archuleta seconded, and motion passed unopposed.

Tonya Hecox presented the November 2018 financial statements. Malea Schmidt made a motion to approve financial statements. Mike Archuleta seconded, and motion passed unopposed.

Tonya Hecox presented the December 2018 financial statements. Malea Schmidt made a motion to approve financial statements. Mike Archuleta seconded, and motion passed unopposed.

### **COMMITTEE REPORTS:**

#### **Budget & Finance:**

Tonya Hecox reported on the normal monthly bills nothing out of the normal. Sherri Bacharach made a motion to approve payment of the bills. Nancy Bartkowiak seconded, and motion passed unopposed.

#### **County Funding:**

Custer County presented grant request for EKG training for \$638.26, this is rollover on not utilized funds from Custer County. Tonya Hecox made a motion to approve grant as requested. Mike Archuleta seconded, and motion passed unopposed. Custer County remaining balance of \$0.00 following this grant. Custer County recused voting.

Fremont County presented grant request for conference training for \$5,300.00. Malea Schmidt made a motion to approve grant as requested. Kevin Weber seconded, and motion passed unopposed. Fremont County remaining balance of \$0.00 following this grant. Fremont County recused voting.

Huerfano as a balance of \$13,000.00 nothing requested at this point.

Pueblo County has a remaining balance or \$5,900.00.

Brief discussion about the final funding need request need to be completed and presented by the March meeting. All grant requested must be closed by June.

#### **Data Collection / Regional Medical Direction:**

Tabled until Coordinator report

#### **Education & Training Committee:**

Mike Archuleta present planned classes at Penrose for 6 ATLS Courses. Designed for mid-level practitioner, physician assistant or doctor, with St. Anthony's also putting on 4

courses so basically about once a month. Two will be the full course (2 day's) and the rest are refresher classes. Paramedics, EMT's can audit the program.

Mike brought up the AMLS class that SECRETAC supplied last year. Looking to offer AMLS classes within the region. Josh Johnson offered consideration of Pueblo West, and Beth Archuleta expressed interest in Custer County. They will contact Mike Archuleta.

Colorado Trauma Network has a awards program just starting and would like some interest and participation. Next Colorado Trauma Network conference in May 3<sup>rd</sup> and Swedish. A lot of interesting topics to include a case study on organ donation with the nursing and family presenting.

Reminder was handed out info on 18<sup>th</sup> Annual Wilz Trauma Symposium on March 16, 2019. Will be having a TNCC program the day before.

Education Group

Kevin Weber a motion to have the RETAC apply for a CDPHE Education Group. Malea Schmidt seconded, and motion passed unopposed.

### **COORDINATOR REPORT:**

- **Trauma Chapter 2 / 3 Update**  
Trauma Chapter Two Task Force wrap up and this group has transitioned into the Trauma Chapter 3 group. Meetings have not started.
- **Trauma Chapter 4 Update**  
Trauma Chapter Four Task Force have completed a draft is available for inspection.
- **Education Task Force**  
Education Task Force has not meet since our last meeting. Nothing new to report.
- **EMS Chapter Four Work Group**  
This task force presented the draft document and is available for public comment.
- **Regional Medical Directors RMD Committee**  
Presented that Kevin Weber been appointed to EMPAC and was voted in as the chairman of the EMPAC. During the resent RMD / EMPAC meetings and SEMTAC meetings discussions about the license of Critical Care Ambulances has become a hot topic. SEMTAC has asked the CDPHE to approach CCI for discussions. More to come as this develops, stay tuned.

Also, worth mention is we expect an active legislative session. Senate Bill 19-052 has already been prepared. This bill is concerning expansion of an emergency medical service provider's scope of practice. This will expand an EMS provider's scope of practice by authorizing a provider to practice under the medical direction of an advanced practice nurse or a physician assistant. We will keep an eye on the bills and their progress.

- **RETAC Forum / SEMTAC Reports / Correspondence**

Went over important meeting dates and SCRETAC participation.

**RETAC Forum / SEMTAC Reports / Correspondence**

Trauma Chapter Two/Three Task Force - Feb. 14, 1 to 4 p.m.; CDPHE, Building C, Room C1C & D  
Trauma Chapter Four Task Force - Completed Draft  
Education Task Force - Feb 19<sup>th</sup> (pending)  
EMS Chapter Four Work Group - Completed Draft  
RETAC Forum Dates: March 5-7, (Gateway)  
Continuous Quality Improvement Task Force - Temporary stopped  
SEMTAC Dates: April 9-11, 2019 (CDPHE)

- **SCRETAC Awards Program**

Brought up discussion of RETAC region awards program. We did not receive and region award nominations. Due by August. To simplify the system all that needed is email the coordinator of a recommendation and we will do the leg work. Hopefully, moving forward we can see some nominations.

- **Children's Hospital Training Trailer**

Brought up discussion of

- **2019-2020 Grant's / RMD and Evaluation**

Reminder of the current open grant opened on December 15<sup>th</sup> and closes February 15<sup>th</sup> at 5:00 p.m. Agreed that SCRETAC will apply for the regional medical direction grant due on March 15<sup>th</sup>. Had a lengthy discussion about grant evaluations and participation. This year we need to send the list of evaluators to the CDPHE for the public announcement to the applicant. Lunch will be provided for the evaluators at the next SCRETAC meeting.

- **CARES**

Brought up discussion CARES and had discussion about participating. The SCRETAC board does not feel the need to participate at this point with most of the region (AMR, Centura, Parkview) already participating this leaves very little remaining though out our region and the board the benefit does not outweigh the cost at this time.

- **Basic Designated Officer Training Course (Infection control)**

Follow-up discussion from tabled item from last meeting. Pueblo County has approached the RETAC to consider funding a Regional Infection Control Course. Joshua Johnson present information gathered after the last meeting. After lengthy discussion the RETAC

seen the primary benefit would not be to most of the region, hospitals, AMR and ambulances associated with the hospitals having no benefit. This would result in low benefit with high cost and felt funds should be spent elsewhere.

**ROUND TABLE REPORTS:**

Contact Mike Archuleta if interested in AMLS class. Joshua Johnson offered Pueblo West station and Beth Archuleta will contact Mike.

Reminder grant review at the next meeting. Lunch for the evaluators.

Beth Archuleta will send an email of the Custer County appointments and request to have the SCRETAC complete ambulance inspections scheduled on January 30<sup>th</sup>.

**GENERAL BUSINESS & OPEN FORUM:**

Mike Archuleta made a motion to adjourn at 11:10, Sherri Bacharach seconded, and the motion passed unopposed. Next meeting is scheduled for March 19, 2019.

Respectfully submitted,

Brandon Chambers