



**Southern Colorado RETAC, Inc.**  
2705 Vinewood, Suite 9  
Pueblo, CO 81005

**FY2019-2020 Grant Guidelines**

Dear Potential Applicant:

The Southern Colorado RETAC is committed to supporting EMS activities within the five counties of our RETAC. This includes Custer, Fremont, Huerfano, Las Animas, Pueblo Counties. To help accomplish this, the RETAC board has instituted a funding process for anyone involved in EMS activities within our counties.

The SECRETAC Board has been able to put aside funds towards a grant process. The funds available are extremely limited. We depended upon the participating counties for the availability of these funds.

The \$75,000 is given as follows: This fiscal year \$15,000 per county was allocated by the SECRETAC for each county. Each County will decide how the funds are spent, and who will administer their funds. The only requirement for these funds is that they must be spent on the basic EMS needs of: EMS Transportation, Medical Equipment, EMS Communications, or EMS Training.

Any remaining from prior fiscal year's budget savings has been allocated toward regional programs. For this portion of the mini-grant process, the funds will not be divided evenly between the counties, but will be placed in a "lump sum". As a regional board, with a regional purpose and process, this grant fund will be distributed looking at the RETAC as a whole, and not as individual counties. Awards will be granted with this philosophy in mind using our regional goals and objectives as outlined in SECRETAC biannual plan for the fiscal year in question.

The restrictions on use of these funds are:

1. These funds are intended for distribution to EMS and Trauma provider entities. The RETAC will be responsible for ensuring the funds are used for this purpose.
2. None of this funding may be retained by the RETAC and used for its expenses except for the amount identified in the budget as Indirect.
3. Projects that were not funded in the States regular competitive grant process are not eligible for funding as part of this scope.

Common Questions & Answers

1. Who can apply for this grant?

**Direct Contact to Southern Colorado RETAC, Inc.:**  
Cell (719)248-3978  
Email: SECRETAC5@gmail.com

Anyone involved in EMS activities within the Southern Colorado RETAC is eligible to apply for this grant. The Southern Colorado RETAC has medical facilities, pre-hospital transporting agencies within our boundaries, along with fire agencies, many of which perform patient care. All of these agencies may apply.

2. What can I use these funds for?

The grant application should COMPLIMENT the RETAC's goals for the next two years if possible. Those goals are:

Goal # 1: Developing response guidelines for large scale incidences and showing an increase compliance with seat belt and helmet usage throughout our region through public education.

Goal # 2: To integrate rural and urban advanced life support providers to gain experience and education of both environments as well as increase the rural advanced life support providers.

Goal # 3: To obtain quality data that allows for research and evaluation of clinic care.

Goal # 4: Provide medical direction by county using the current regional medical director as a resource.

We are also prioritizing our Regional Medical Direction and CQI efforts. This includes patient data collection and submission by our prehospital agencies.

Other categories of requests will also be accepted, but those requests that coincide with our RETAC goals will be scored higher.

3. What amount can I ask for?

This grant should be viewed as a small grant in comparison to the state's EMTS Provider Grants. Any amount can be asked for, but please keep in mind that the SCRETAC will be looking at the entire region when scoring these grants, and we only limited funds to give out.

4. Do I have to provide a cash match to be eligible for these funds?

A cash match is not required, but will be looked on more favorably when scoring your grant. There is no requirement as to the amount or percentage of matching funds as required by other grants.

5. Are there any other requirements for applying for this grant?

Submission of your current "Agency Profile Form" is required to be eligible for our RETAC Mini-Grant funds. This applies to all agencies that provide patient care, including non-transporting agencies.

If you have not already done so, you will need to go through the process of obtaining a login and username for access. If you already have an agency profile on file at CDPHE,

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this information must be updated yearly, or as important changes occur. The RETAC uses the agency profile information in many ways for planning and improving care within our region.

The RETAC is also committed to improving patient care through the use of patient data. If you are a transporting agency, we ask that you be submitting your patient data to the Image Trend system at CDPHE. If you are NOT submitting, please provide a very thorough explanation/plan for your eventual data submission in your grant application. Data submission is only required for transporting agencies.

6. How will the SCRETAC board score these grants?

All grants will be scored using a regional approach. A very simple scoring tool has been developed for this. Priorities for the scoring of the grants received will be based on the board's regional approach to EMS within the RETAC using our current goals/objectives for the region as a priority. For example, any grant request relating to SCRETAC goals will score higher than a request that does NOT relate to any of our goals. Also, a REGIONAL request will score higher than an individual agency grant.

Other categories of requests will also be accepted, but those requests that coincide with our RETAC goals will be scored higher.

7. Who will score these grant requests?

The SCRETAC grants committee made up of SCRETAC board members will score the grants, with as equal as possible representation from all of our five counties.

8. Will grant hearings be held?

The SCRETAC board will be scoring grant applications during regular scheduled meetings. You will be contacted after the submission of your grant to ascertain if you would like a hearing. A hearing is NOT required, but if you would like a chance to explain your grant, we'll set it up.

9. When is the grant application due?

The grant applications are due in full by September 20, 2017. (Approved projects must be completed and presented to SCRETAC not later than May 15, 2014) Failure to meet this requirement will result in loss of funding.

10. Where do I send the completed grant?

An electronic copy of your grant request should be sent to the SCRETAC Coordinator at:  
E-Mail: scremsinc@aol.com

11. What about hard copies of the Grant Application?

You should 1 original signed hard copy of your grant request to the SCRETAC Coordinator. This copy MUST have your original signature and not an electronic signature in the "Agreement" section of the application. Do not bind because we will need to make enough copies for the grants committee. These should be sent to:

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**Email: SCRETAC5@gmail.com**

Brandon Chambers, Coordinator  
Cell (719)248-3978  
Email: scretac5@gmail.com

12. What if I have questions?

You may contact Brandon Chambers at the address above, or by phone or e-mail at provided numbers.

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