

Southern Colorado RETAC, Inc.

Meeting Minutes

January 21, 2020

SECRETAC subcommittees were held.

The SECRETAC business meeting was called to order at 9:30 by Chair Tom Anderson and a quorum was confirmed. Roundtable introductions.

Meeting Attendance:

Members:

Custer County:

Beth Archuleta - Phone

Kit Shy

Justine Beach - Phone

Fremont County:

Tom Anderson

Nancy Bartkowiak

Tonya Hecox

Huerfano County:

Jim Felmlee

Cindy Gutierrez - Absent

Eddie Ray

Las Animas County:

Dan Moynihan

Kim Chavez - Excused

Sherri Bacharach

Pueblo County:

Vic Janoski

Mike Archuleta - Phone

Cav Vandenburg

Alternate Members Present:

Susan Carlin - Phone

Rob Fogel - Phone

Peggy Martin

Jeremy Couch

Margaret Comstock

Woody Percival

Visitors:

Traci Coulson

Donna Perry

Dawn Mathis

Francie Anderson

Angie Medina

Reginal Medical Director:
Kevin Weber

SECRETAC Coordinator:
Brandon Chambers

The minutes for the November 19, 2020 meeting were presented. Vic Janoski made a motion to approve the minutes. Nancy Bartkowiak seconded, and motion passed unopposed.

Tonya Hecox presented the November 2019 financial statements. Jim Felmlee made a motion to approve financial statements. Vic Janoski seconded, and motion passed unopposed.

Tonya Hecox presented the December 2019 financial statements. Vic Janoski made a motion to approve financial statements. Jim Felmlee seconded, and motion passed unopposed.

COMMITTEE REPORTS:

Budget & Finance:

Tonya Hecox reported on the normal monthly bills nothing out of the normal. Vic Janoski made a motion to approve payment of the bills. Jim Felmlee seconded, and motion passed unopposed.

County Funding:

Pueblo County Pueblo West presented grant request for EMSAC Conference with a total of \$4,500.00. Nancy Bartkowiak made a motion to approve grant request. Jim Felmlee seconded, and motion passed unopposed. Pueblo County abstained.

Las Animas County Trinidad Ambulance District presented grant request for medical direction with a total of \$15,000.00. Brief discussion about requiring cancelled checks for proof of payment not QuickBooks report. Vic Janoski made a motion to approve grant request. Eddie Ray seconded, and motion passed unopposed. Las Animas County abstained.

Education & Training Committee:

Mike Archuleta presented information on the Colorado Trauma Network and the Awards program. Email will be sent out of the categories. The following trainings: ATLS class March 19th and 20th at Penrose Hospital, to include a 1-day refresher on March 20th, List

to be sent. Also will be doing a Rural Trauma Team Development course at St. Thomas Moore on April 11th,

Vic Janoski Parkview completed PHTLS class with Pueblo County SWAT and will have the 1-day PHTLS class during the Chest Pain Symposium in February. Working on NAEMT training Plus having the monthly ACLS and PALS Trainings, Quarterly TNCC and Stepping-on Class. February 7th & 8th is the Chest Pain Symposium.

Dawn Mattis with Pueblo Community College Bachelor's of Science for Advanced Paramedic Practitioner after having Associates degree as Paramedic everything else is online. 55 Credit hours, should be starting in the Fall. This summer will be having a shortened EMT Class 8 week course MWF and every other Saturday. May 26th thru July 28th. Registration is open with Ann Flores at Pueblo Community College.

COORDINATOR REPORT:

- **2019 – 2021 Deliverables**

Brief discussion about deliverables. Next deliverables are February 29th. 2nd Quarter Deliverables, May 31st, 3rd Quarter Deliverables, 2020 Biennial Plan update June 30, 2020. Included in the board packet was the current biennial plan. Please review the current plan and be ready to discuss the plan updates due to the state before June 30, 2020.

- **RMD Medical Practice / EMPAC update**

Guidelines update have been sent out and the application should be updated by February 1st. If you find any errors or something missed please let me know.

- **SEMTAC Reports**

Brief discussion about the new grant process and some of the challenges. If you doing a grant start know. This is a new process and taking sustainably more time. Everyone should complete and update the agency profiles as well. Grant hearings will be March 17th following the meeting. NOTE: Everything will occur at AMR, 922 S Santa Fe Ave, Pueblo, CO 81006

- RMD Committee Meeting – February 10, 8 to 9:45 a.m.; CDPHE, Building C, Room C1A
- Emergency Medical Practice Advisory Council Meeting – February 10, 10 a.m. to 3 p.m.; CDPHE, Building C, Room C1A.
- RETAC Forum Dates: March 11-12, 2020 Gateway Canyon Resort
- SEMTAC Dates: April 8-9, 2020 CDPHE

We will continue watch this legislative session for anything that effects EMS. We do have to complete the Regional Medical Direction Grant if it's the likings of the board. The grant is due March 15th. Vic Janoski made a motion to apply for RMD grant. Nancy Bartkowiak seconded, and motion passed unopposed. Pueblo

County abstained. WE NEED LETTERS OF SUPPORT. It was agreed that receiving two letters per county for the Regional Medical Direction program.

- **Website Design**

Presented the Website and briefly went over the current draft page by page. Hopefully this project will be completed soon.

ROUND TABLE REPORTS:

No Round Table Report.

GENERAL BUSINESS & OPEN FORUM:

Had a lengthy discussion about Regional projects with a focus on Stop-the-Bleed. At completion of the of the discussion it was agreed that every county will return to the next meeting in March with a Stop-the-Bleed County Plan and kit numbers.

During the discussion it was agreed to keep doing the regional pediatric trailer similar to last year if possible. Board was informed this might be difficult every year due to trailer demands but will be contacting and see availabilities.

Vic Janoski made a motion to adjourn at 11:12, Dan Moynihan seconded, and the motion passed unopposed. Next meeting is scheduled for March 17, 2020. Note Location change on the agenda.

Respectfully submitted,