

SECRETAC Meeting

December 18, 2020

Roll Call – Provided by Coordinator Brandon Chambers

Members and Guests: Recorded by Coordinator Brandon Chambers.

Meeting Called to Order at 10:03 AM.

Introduction of Guests - None

Approval of Change to Agenda - Marge requested change to agenda to read next meeting of January 20, 2021. John Spano seconded and motion approved unanimously.

Approval of Minutes – Marge made motion to approve minutes as presented. Seconded by Robbie. Approved unanimously. Cherilyn made note that she may not be available to take meeting minutes at next meeting due to maternity leave.

Monthly Reports

Brandon provided November financial report.

Approval of Financial Report – No discussion. Motion made to approve as presented by Marge. Eunice seconded. Approved unanimously.

Monthly Bills – Medical Director Fees, Contract for Coordinator Services

Approval of Monthly Bills – Motion made to approve by Robbie. Eunice seconded. Approved unanimously.

County Funding – Baca County has not submitted request.

Bent County submitted request for \$7500 for equipment purchase. Marge made motion to approve Bent County request. Mario seconded. No discussion. Approved unanimously. John Spano abstained.

Brandon reminded everyone that it is best for members from county requesting funding to abstain from any motions or voting on their own requests.

Brandon reported on progress from other counties. Crowley, Kiowa, and Otero have submitted requests. Prowers has not submitted a request yet.

Education and Training –

Mike Archuleta is unavailable today. Mike sends emails regarding education. Marge advised she does not get Mike's emails. Brandon advised her that he will get her on Mike's list.

Ray advised PHTLS and instructor course has been moved and he provided dates. Brandon emailed updates to the group.

Coordinator Report

Regional Local Funding Overview – Biannual plan due June 30, 2021. We will need to review and update to appropriately meet the needs of the region. Brandon encouraged counties to get the money spent appropriately.

Bent County Needs Assessment – Extended. Sending out drafts soon.

RMD Medical Practice and EMPAC – No meeting since last RETAC meeting. Updates to Chapter 2 Rules will go into effect January 1, 2021. Guidelines will be updated. Biggest changes involve a few scope of practice changes and limited call in requirements for EMT-Intermediates. See last month meeting minutes for additional updates. See agenda for next meeting dates.

Brandon provided some information on non-designated trauma center. He advised our facilities are in good shape. In the future, State may require additional information.

Brandon provided some information on data collection for the state through “Biospatial.” Brandon will be able to evaluate regional data. Only access is to RETACs at this point but that will change soon. Individual agencies will have access in the future.

EMTS Grant system – Start date December 16, 2020, today. Applications can now be accepted as of today. Brandon provided reminder that there is a new date due to financial approval requirements. Must turn in grant attestation one week prior to deadline in order to apply. This new deadline date is now February 8, 2021. Grant deadline is February 15th, but applicants must complete February 8 due date first. RMD grant is due March 15th. No discussion. Eunice made motion to apply for the RMD grant to continue. Jeremy seconded. Approved unanimously.

HUTF is being reduced which thus reduces EMTS funds significantly. Will likely see increase again in the future.

Pushing EMResource. Want EMS agencies to update daily. Check into and make sure it’s accurate with correct assets. Questions can be directed to Brandon as he has a training link available.

Adding a Management Compliance Report to State requirements.

Brandon encouraged agencies to move forward with CARES. Robbie advised she is working with Jillian to get AVRMC signed up.

Regarding Recruitment and Retention Survey – analyzing data and collecting valuable. Training locally tends to be the best option for recruitment and retention.

Additional information from RETAC Forum included flight vs ground transport data which may not have been good data. Working on CO Pediatric disaster plan as well as some other legislation.

Some agencies participating in Medicaid supplemental reimbursement program (SRP). Some agencies do not have the ability to participate due to tax base. Working on federal reimbursement program. (Eunice advised Kiowa Ambulance will be returning to county management vs hospital management in April 2021.) Brandon will be sending information to group members on how to apply for funding.

Google Drive Clean Up – Brandon sent out a link to access items from previous fiscal year. Brandon needs to start cleaning up. In the next few days, Brandon will start removing older meetings. Brandon will be archiving old data, but it will no longer be available on Google drive.

Trauma Ch 4 Regional Destination Protocols are available. Check Google Drive.

Website - Working on updating website. Will forward invoice cost to us when available.

Regional Transport Plan – Brandon would be contacted if any patients needing transported out and he would contact local resources for regional or out of region transports. EMResource will be the initial “go to” for the state when looking for resources.

Additional:

Marge reported on the UV Lights. Holly got one unit and ordered a second installation kit (bracket) to allow for moving one light between two units. Jeremy requested information be resent so that Lamar Fire can access. They were also trying to order but are having trouble accessing. Brandon advised how to access UV information link to Google drive with information. Marge advised she could try to help smooth the process for those trying to order. Brandon advised he will send out a regional contact spreadsheet.

Motion to Adjourn made by John and seconded by Eunice.

Next Meeting: January 20, 2021.

Respectfully Submitted.

Cherilyn Wittler, SECRETAC Secretary

EMS Director SECH Ambulance Service